

## PRIVACY & COOKIES – July 2020

Rottingdean and Saltdean Lions Club can be contacted via this website and/or via email – [info@rottingdeanandsaltdeanlions.org.uk](mailto:info@rottingdeanandsaltdeanlions.org.uk) . We process “personal data” and/or “special category data” (as defined in data protection legislation) as part of the membership services, fund-raising, service activities and donations and/or in our administration. All data are held securely and for as long as they relate to the reasons for collection and/or if there is a statutory retention period. Security of data and confidentiality are very important to us to protect everyone involved in our services. If we want to use your photograph to show people what great fun we have and promote what we do, we will ask your permission when practicable.

Data may be shared with third parties as part of our services, for our administration and/or if we are required by law to do so. We cannot accept any liability for any processing conducted by a third party outside our remit.

As part of our compliance, we have conducted a cookie audit on our website. Cookies are internet files used by the system to view websites and their content. We utilise analytical cookies to help us monitor and develop our site. We may also use social media which may place cookies through our website too. Through the website, there is a link to the “Giving” pages on the Virgin Money Giving site which will place cookies on your system. These cookies are not controlled by us, they are controlled by the Virgin Money Giving site – therefore we cannot be responsible for any actions by this third party site. None of the cookies we use are intrusive on your system. You are at liberty to turn off cookies through your browser but you should be aware that this may affect your viewing experience.

None of the above affects your rights under the legislation, in particular your right to access the data we hold on you. You may request a copy of the personal information we may hold on you – this should be submitted in writing or email through our contact details. Please include enough information to enable us to identify you and search for appropriate data.

If you are dissatisfied with this policy, have queries about our data protection procedures or wish to lodge a complaint, please contact the organisation in the first instance. Thereafter you have the right to submit a complaint to the Supervisory Authority, the Information Commissioner’s Office (ICO):

The Information Commissioner’s Office  
Wycliffe House  
Water Lane  
Wilmslow  
Cheshire SK9 5AF